

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE
610 OAK STREET
ALLISON, IA 50602**

Telephone (319) 346-6575

**BOARD OF HEALTH MEETING
October 15, 2024**

BOH Members Present: Greg Barnett, Deb Gayer, Chris Showalter

Absent: Joyce Dickes, Dr. Lindstrom

Others Present: Jennifer Becker, Kari Coates, Misty Day-Kofron, Tiffany Stanbrough

The regular meeting was called to order at 4:00 p.m. at the EMA Meeting Room by Greg Barnett. No public comment was heard.

Misty Day-Kofron had a couple of changes to the agenda for approval, Policy and Procedures, Interagency agreement. This was added into the agenda as 9a and 9b. Chris Showalter made a motion to approve the amended agenda as presented, and this was seconded by Deb Gayer. Motion carried.

Deb Gayer made a motion to approve the previous meeting's minutes, and this was seconded by Chris Showalter. Motion carried.

The updated Financial Report was distributed. Chris Showalter made a motion to approve the following claims: 9/10/24, 9/17/24, 10/1/24, 10/8/24, 10/15/24 and this was seconded by Deb Gayer.

Misty Day-Kofron gave the Environmental Health Report. See attached notes.

Kari Coates gave the EMS update. 1,152 total calls were received, break down of those calls were the following 8:00 a.m. to 4:30 p.m. 563 calls, 4:30 p.m. to 12:00 a.m. 399 calls, 12:00 a.m. to 8:00 a.m. 190 calls. Kari responded to 228 of those calls during the day. Out of those 228 calls, Kari was the first responder 133 times, 60 times with a driver and 35 times as a second provider, keeping in mind that this is Monday through Friday. Kari sponsored a couple of county wide EMS education classes in Greene, Parkersburg, Shell Rock and New Hartford. They also had an OB class with an instructor from the University of Iowa, that was lots of hands-on training, participants got to deliver a baby that was as close to a real birth as can possibly be stimulated. Kari also had enhancing partnerships between athletic trainers and EMS, that taught how the athletic trainer and EMS can work best for the athlete and how pregame planning can help, 3 of those classes were held. Our timing for those classes wasn't the greatest due to the number people out in the field and being football season, Kari talked to the instructor that was from UNI that did the class, and another class will be available August of next year. The 2nd EMT class is in the works for January and the class to be held in Greene but that is to be determined yet. There has also been a lot of interest for an advanced EMT class. Last night, Kari finished up all the city council meetings for the tax levy, tonight is start of town hall meeting in Allison. Shell Rock, Greene, and Parkersburg to follow. Monday, October 21st, Butler County EMS, Public Health and EMA is having an open house and blood drive. To donate blood contact Kara Powers, as of right now we have 20 donors signed up, we have slots for 42. This is a good opportunity to come see the updates of the building and parking lot and talk about the tax levy and give blood that is much needed. 7 of our own EMS responders are being honored at the Iowa EMS Convention in November. The EMS responders are Dave Dickes from Parkersburg, Paul Yerkes and Scottie Watkins from Greene, Jenny Huisman and Todd Clark from Clarksville, Mike Luck and Diana Child from New Hartford.

Jennifer Becker gave the Program Updates as follows:

1. For the months of August and September, the nurses made a total of 285 home visits, home care aides made 340 visits, 29 PT visits, 21 OT visits and 74 homemaker visits.

2. Immunization Audits: Mckenzie is working on the immunization audits. She has all the schools' audits done and only has 2 preschools left to complete. Both of those will be done by next Monday.
3. Medical Examiner Investigator: Mckenzie and I have been on 6 death calls together since she completed her training. Mckenzie is feeling confident with the actual investigation part, but she is still unable to get on the death investigation website so hasn't been able to complete the paperwork yet.
4. Communicable Disease: Since our last meeting, we have had 2 e-coli cases and 1 cryptosporidiosis case. I have followed up on 3 dog bites. One family decided to euthanize the dog prior to the 10 days and the dogs head was sent in for rabies testing which was negative. Our tuberculosis (TB) case continues to be seen once per day to administer his medications. So far, we have made 84 visits to him and have spent approximately \$11,760 and he will continue to be seen until the end of March 2025.

Jennifer Becker provided the Budget Prep as follows:

Our next meeting that is in December, we will need to approve the budget since we won't meet again until the next new year after the budget information has already been submitted to the auditor. Is there anything you want me to change as I work on the budget? I plan to figure a 5% increase for the staff unless you want me to do something different. This will be Tiffany's first time working on the budget and Tammy is out after having her knee replaced on September 27th, so she is planning on being out until mid-November. We will work on the budget as soon as she returns to work.

The next meeting will be scheduled for Tuesday, December 10, at 4:00 p.m. Chris Showalter made a motion to adjourn the meeting, and Deb Gayer seconded it. The meeting was adjourned.

Submitted by Tiffany Stanbrough, for



Joyce Dickes